



## Film Transfer Order Form

Name \_\_\_\_\_ Rec'd \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

How did you hear about us? \_\_\_\_\_ Film type:  8mm  16mm

Are reels numbered in the order you want them transferred?  Yes  No  No particular order

Please list the quantity of reels you are sending in by the actual diameter of each reel.

How many 3" reels? \_\_\_\_\_ 5" reels? \_\_\_\_\_ 6" reels? \_\_\_\_\_ 7" reels? \_\_\_\_\_

How many Other reel size \_\_\_\_\_ " Qty \_\_\_\_\_ Other reel size \_\_\_\_\_ " Qty \_\_\_\_\_  
(\$40 minimum charge for orders under 250 feet.)

All transfers come with a digital master tape (usually on DVCAM)

Do you prefer your master to be put on Digital8 instead? (check one)  Yes  No

Do you prefer your master to be put on MiniDV instead? (check one)  Yes  No

(Note: small orders may be put on MiniDV at our discretion.)

**MUSIC:** Since most 8mm movies have no sound we recommend adding music to the video.

Would you like music added to the video? (check one):  Yes  No

If you desire music on the video, which do you prefer? (check one):

Soft, generic instrumental music

Music from specific decades (ie 60's, 70's, etc.) Specify decade \_\_\_\_\_

or  You may include your own music along with your order (it **WILL** be returned to you)

**DVDs:** How many standard DVD copies do you want? (including the free copy) \_\_\_\_\_

(Orders include **1 FREE standard DVD copy.**) Add'l copies - \$10/disc. **Get 3 for \$20! 5 for \$30!**

Do you need a time-coded\* DVD for future editing?  Yes  No (It will count as your FREE DVD.)

**GOLD DVDs:** How many Gold 100 year Archival DVD copies do you want? (total) : \_\_\_\_\_

Gold DVDs - \$15/1hr disc, \$20/2hr disc. Add'l Gold DVDs - \$15.00/disc. **Get 3 for \$36!**

Each DVD holds up to 2 hrs of video.

**VHS copies:** Do you want your movies on VHS tape? (check one)  Yes  No

If yes, how many VHS copies would you like? (including the first copy) \_\_\_\_\_

(VHS copies - \$10/tape. Each tape will hold a maximum of 2 hours of video.)

**TITLES:** What title do you want put on the DVD label and at the beginning of the video?

\_\_\_\_\_  
If you would like any additional titles on the video (other than the first one), or additional chapter titles on the DVD, there will be an additional charge of \$5 for each title & chapter title added. Be sure to list additional titles (and where you want them) on the back of this form, along with any special instructions.

Do you need this transfer completed by any specific date? (i.e. Christmas, birthday, etc.)

Yes  No If so, by when? \_\_\_\_\_

**How do you want us to return your movies? (check one)**

FedEx:  2 day  Overnight

UPS:  Ground  3 day  2 day  Overnight

No Preference

Other (explain) \_\_\_\_\_

We do not recommend shipping via U.S. Postal service due to the inability to track shipments. Shipping charges will be added to all orders to be shipped. Allow 3-5 weeks for transfer and delivery.

Ship to Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Is this a  Commercial or  Residential Address?

Credit card type? (check one)  MasterCard  Visa

Card# \_\_\_\_\_ Exp \_\_\_\_\_

Name as it appears on credit card \_\_\_\_\_

Signature \_\_\_\_\_ Zip Code credit card is billed to: \_\_\_\_\_

\* The editing charge for rearranging (or editing) clips is \$ 65 per hour.

1. Submitting movies to Sunray Video Productions (SVP) for video transfer constitutes an agreement by you that compensation for any damage or loss by our company, even though by our fault, will be limited to the amount of funds received by Sunray for transfer services. You agree to hold harmless and recognize that Sunray Video will not be responsible for any damage or loss by any courier you have designated to transport your movies to or from our offices.
2. SVP takes the utmost care regarding equipment function, videotape quality, and recording. In the event SVP fails to comply with the terms of this agreement, SVP will only be liable for funds paid.
3. SVP uses the most compatible form of DVD media for burning DVDs, (DVD-R), recommended for most machines. Due to inconsistent compatibility issues among DVD player manufacturers, we cannot guarantee that our DVDs will play on all machines. Only DVDs found to be defective may be replaced at our expense.
4. The undersigned hereby warrants that all materials being presented to SVP for copying are not, to his/her knowledge, protected by copyrights owned by another, or that if the materials are protected, the undersigned has obtained the permission of the copyright owner to make copies of said materials.

I, have read, understand, and accept all terms of this agreement:

Signature \_\_\_\_\_ Date \_\_\_\_\_