



Video Transfer/Duplication Order Form

Name _____

Billing Address _____

City _____ State _____ Zip _____

Phone _____ Email address _____

How did you hear about us? _____

This order form is for transferring video tapes and discs to alternative formats.
(There is a \$25 minimum charge on all orders to cover administrative costs.)

Source Format: Please indicate the number of videos you have of each format to be transferred.

How many VHS tapes? _____ VHS-C tapes? _____ 8mm/Hi8/Dig8 tapes? _____

How many DVDs? _____ MiniDV? _____

Other format type (specify) _____ Qty _____

Other format type (specify) _____ Qty _____

Are they NTSC or PAL? (check one) NTSC PAL
(America's format is NTSC. Note: If you don't know, you may skip this question.)

Final Format: Please indicate the format/s you wish to have these videos converted to.

DVD GoldDVD MiniDV VHS DVCAM Hi8/Digital8

AVI QuickTime MPEG2 Windows Media MPEG1(CDrom) Flash
Convert to NTSC or PAL? (check one) NTSC PAL (Again, skip if you don't know.)

GOLD Archival DVDs: How many Gold DVD copies do you want? (total) : _____

Gold DVDs - \$25/1hr disc, \$30/2hr disc. Add'l Gold DVDs - \$15.00/disc. **Get 3 for \$36!**

Standard DVDs: How many standard DVD copies do you want? (total) _____

Additional standard DVDs - \$10.00/disc. **Get 3 for \$20! Get 5 for \$30!**

Each disc will hold a maximum of 2 hours of video.

Copies on other formats: How many copies do you need? (including the first copy) _____

TITLES: What title do you want put on the DVD (or tape if applicable) label?

If you would like any additional titles on the video (other than the first one), or additional chapter titles on the DVD, there will be an additional charge of \$5 for each title & chapter title added. Be sure to list additional titles (and where you want them) on the back of this form, along with any special instructions.

Do you need this transfer completed by any specific date? (i.e. Christmas, birthday, etc.)

Yes No If so, by when? _____

How do you want us to return your movies? (check one)

FedEx: 2 day Overnight

UPS: Ground 3 day 2 day Overnight

No Preference

Other (explain) _____

We do not recommend shipping via U.S. Postal service due to the inability to track shipments. Shipping charges will be added to all orders to be shipped. Allow 3-5 weeks for transfer and delivery.

Ship to Address _____

City _____ State _____ Zip _____

Is this a Commercial or Residential Address?

Credit card type? (check one) MasterCard Visa

Card# _____ Exp _____

Name as it appears on credit card _____

Signature _____ Zip Code credit card is billed to: _____

1. Submitting movies to Sunray Video Productions (SVP) for video transfer constitutes an agreement by you that compensation for any damage or loss by our company, even though by our fault, will be limited to the amount of funds received by Sunray for transfer services. You agree to hold harmless and recognize that Sunray Video will not be responsible for any damage or loss by any courier you have designated to transport your movies to or from our offices.
2. SVP takes the utmost care regarding equipment function, videotape quality, and recording. In the event SVP fails to comply with the terms of this agreement, SVP will only be liable for funds paid.
3. SVP uses the most compatible form of DVD media for burning DVDs, (DVD-R), recommended for most machines. Due to inconsistent compatibility issues among DVD player manufacturers, we cannot guarantee that our DVDs will play on all machines. Only DVDs found to be defective may be replaced at our expense.
4. The undersigned hereby warrants that all materials being presented to SVP for copying are not, to his/her knowledge, protected by copyrights owned by another, or that if the materials are protected, the undersigned has obtained the permission of the copyright owner to make copies of said materials.

I, have read, understand, and accept all terms of this agreement:

Signature _____ Date _____